



## Minutes of the Highclere Parish Council Meeting

Highclere Village Hall

Tuesday 11 April 2023 at 7.30pm

**Members Present:** Cllr Norton (Chairman), Cllr York, Cllr Stoker, Cllr Easton, Cllr Leeson

**Clerk:** Amy White

The Chairman, Brad Norton welcomed everyone to the meeting.

**1. 01/23 Apologies for Absence**

Apologies received and accepted from Cllr Thacker.

**2. 02/23 Declarations of Pecuniary Interest**

None.

**3. 03/23 To agree Minutes of meeting held on 14 March 2023**

The Minutes of 14 March 2023 were agreed as a true record and signed by the chairman.

**4. 04/23 Update on actions from 14 March 2023**

Number	Action	Person
107/22	Clerk to send Cllr Easton's Register of Interests form to BDBC. <b>Actioned</b>	Clerk
111/22	Clerk to ask HCC to jetwash the drains. <b>Actioned</b>	Clerk

**5. 05/23 Reports from County and Borough Councillors**

No one present.

**6. 06/23 Recent Planning Applications (comments in bold):**

Please see [the Basingstoke and Deane portal](#) for full responses from HPC.

- 23/00637/HSE at Sunnyside Cottage Tothill Burghclere (Deadline 10 April 2023)  
HPC Response: **No objection**
- 23/00650/ROC at Westridge Oaks Star Lane Highclere (Deadline 07 April 2023)  
HPC Response: **Objection**
- 23/00679/ROC at Hylands Mount Road Highclere (Deadline 13 April 2023)  
HPC Response: **Objection**

**7. 07/23 Neighbourhood Plan update**

In May the sites identified for development will be shown to the Parish to decide which ones will be acceptable to put forward for agreed development.

**8. 08/23 Roads and Transport**

**Latest on A343- issues and actions**

Cllr Norton has written again to Cllr Thacker and the Cabinet Member for Highways Services, Nick Adams-King, regarding the state of the A343 and concern about the upcoming summer holiday traffic:

*I hope that you both had a restful Easter. I wanted to revisit the issue of the A343 again as we start the post-Easter period. We are still seeing daily occurrences of vehicles with punctures and/or broken alloy wheels and the pot holes that were previously unfilled when HCC previously came out are beginning to grow and deepen, thereby causing yet more concern and hazard.*

*Any update on a likely schedule for when this will be resolved would be much appreciated – HPC is particularly conscious that the holiday season is rapidly approaching, where we will see an increase in traffic on our roads, including camper vans and caravans. The state of the A343 will act as a significant risk to holiday and local traffic.*

*We have our parish council meeting tomorrow, so any updates in time for this would be much appreciated – Tom, not sure whether you will be attending? (DATED 10 April 2023)*

This is the latest in a series of exchanges between Cllr Norton and Cllr Thacker, who had agreed with Cllr Norton that areas of the A343 required urgent remedial work.

Some patching has been completed further down the A343 nearer Ashmansworth, including the large potholes at the junction for Ashmansworth by the Pheasant pub.

Cllr John Izett has suggested that one next step could be to create a petition to Hampshire County Council.

**Action:** Cllr Easton will investigate the rules on how to create a petition.

**Mount Road Report- Cllr Easton**

Cllr Easton has compiled a report on Mount Road which the Clerk has sent to EWPC for discussion on whether more road signs should be added along Mount Road. Currently the decision is that along the Highclere Parish section of the road, no extra road signs are necessary.

Another highlighted issue is the flooding at the Milking Bridge.

**Action:** Clerk to report flooding at Mount Road/Milking Bridge to HCC.

Clerk to add Cllr Easton report to website.

**Latest SID Data**

The latest data downloaded was corrupted. The Clerk will download the more recent data and pass to Cllr Easton for formatting. The location of the SID at the exit of WH Road onto the A343 will not be used again as it was agreed to be a pointless location due to cars already slowing down for the junction.

## 9. 09/23 Footpaths

**Dog poo bin:** The Clerk has asked for a new dog poo bin from Basingstoke and Deane, to be placed at the end of the footpath on Westridge. This has been agreed by the Waste Services manager, Alan Tully, but there is no information on when it will be delivered. Clerk is continuing to follow up.

The landowner of footpath 734 has been in contact with the Hampshire Rangers and discussed a way forward to improve the drainage over and alongside the bridge.

## 10. 10/23 Westridge Project

Landscaping is the next part of the project and the team have a meeting with a landscaper to discuss work to hopefully be completed in summer (when there are fewer bookings at the hall).

## 11. 11/23 Finance update

The Clerk presented the following items for payment for April:

27-Feb-23	Payroll	Red76 Payroll from Feb 2023 Inv 5470	£	14.00
27-Feb-23	VAT	Red76 Payroll from Feb 2023 Inv 5470	£	2.80
29-Mar-23	Planning	Steve Lees planning consultant for Watermill Bridge revised application	£	250.00
28-Mar-23	IT/Website Admin incl Ionos	Ionos invoice 203035525887	£	5.00
28-Mar-23	VAT	Ionos invoice 203035525887	£	1.00
27-Mar-23	Speed Indicator Placement	11/23, 22/23 Premier Grounds Inv 1968	£	70.00
27-Mar-23	VAT	11/23, 22/23 Premier Grounds Inv 1968	£	14.00
22-Mar-23	Neighbourhood Plan	Planet Invoice 1252	£	320.00
22-Mar-23	VAT	Planet Invoice 1252	£	64.00
16-Mar-23	Westridge Project	Tree works at Westridge by Highclere Tree Works	£	595.00
16-Mar-23	VAT	Tree works at Westridge by Highclere Tree Works	£	119.00
20-Mar-23	Neighbourhood Plan	Royal Mail Boundary match and leaflet delivery	£	463.68
20-Mar-23	VAT	Royal Mail Boundary match and leaflet delivery	£	92.74
15-Mar-23	IT/Website Admin incl Ionos	Microsoft 365 Personal (Clerk computer)	£	49.99
15-Mar-23	VAT	Microsoft 365 Personal (Clerk computer)	£	10.00
11-Apr-23	Pension contribution	Nest (Direct Debit)	£	72.96
11-Apr-23	Clerk's Salary		£	711.28
11-Apr-23	Litter Warden Salary	Includes £20 fuel allowance	£	536.80

**Total: £3392.25**

**Bank Balance at 31 March 2023:**

**Community Acc: £2427.68**

**Business Acc: £34831.95**

The Litter Warden has received a pay increase in line with the living wage and fuel allowance increased to £20pm.

**12. 12/23 Councillor Roles and Responsibilities**

This document has been updated and resides on the website.

**13. 13/23 APM- 09 May 2023, Highclere Village Hall**

**Action:** Clerk to invite Corinne Davis-Cooke, Rev. Christine Dale, History Society

**14. 14/23 Items to take forward to subsequent meeting**

Usual AM items.

**15. 15/23 Date of next Meeting Tuesday 9<sup>th</sup> May , Highclere Village Hall 7:30pm.**

Signed \_\_\_\_\_ Position \_\_\_\_\_ Date \_\_\_\_\_

**Actions from 11 April 2023 Meeting**

<b>Number</b>	<b>Action</b>	<b>Person</b>
<b>08/23</b>	Cllr Easton will investigate the rules on how to create a petition. Clerk to report flooding at Mount Road/Milking Bridge. Clerk to add Cllr Easton report to website.	<b>Cllr Easton</b> <b>Clerk</b> <b>Clerk</b>
<b>13/23</b>	Clerk to invite Corinne Davis-Cooke, Rev. Christine Dale, History Society	<b>Clerk</b>