



## Minutes of the Highclere Parish Council Meeting

### Westridge Studio

Tuesday 8<sup>th</sup> November 2022 at 7.30pm

**Members Present:** Cllr Norton (Chairman), Cllr Leeson, Cllr York, Cllr Dierks, Cllr Stoker

**Also Present:** Mr and Mrs Bowden (planning application), Nick Graham, Headmaster, Thorngrove School

**Clerk:** Amy White

The Chairman, Brad Norton welcomed everyone to the meeting.

**1. 46/22 Apologies for Absence**

Cllr Falconer sent in his apologies.

**2. 47/22 Declarations of Interest**

Cllr Leeson declared an interest in planning application 22/02890/HSE Westridge Oaks Star Lane Highclere

**3. 48/22 To agree Minutes of meeting held on 11 October 2022**

The Minutes of 11 October 2022 were agreed as a true record and signed by the chairman.

**36/22 Update on actions from 11 October 2022**

| Number | Action   | Person      |
|--------|--|-------------|
| 40/22  | Cllr Stoker will send to the Clerk pictures from the Brenda Parker Way where 2 stiles need replacing at A343 junction. <b>Actioned/updated (see item 10)</b> | Cllr Stoker |
| 41/22  | Clerk to send file to Cllr Norton to investigate data analysis. <b>Actioned-</b><br>Clerk to post histogram format of data on the website.                   | Clerk       |

**4. 49/22 Meeting with Nick Graham, Headmaster, Thorngrove School**

Keen to offer the site for use/hire by local residents.

Traffic: Three new bus routes to reduce the amount of traffic, a fourth is planned. Mornings are now staggered to help reduce congestion on Pantings Lane/Mount Road.

PC requested signage/awareness for car users to look right as they leave the site, to be aware of traffic coming down Pantings Lane, Mr Graham will take this forward.

A kissing gate is being considered at the end of the footpath from Pantings Lane on to the Thorngrove field to discourage trespassing and bikes/scooters.

**5. 50/22 Reports from County and Borough Councillors**

No one was present.

## 6. 51/22 Neighbourhood Plan update

Please see the report from Colin Wall at the end of the minutes.

## 7. 52/22 Recent Planning Applications (comments in bold):

*Please see the Basingstoke and Deane portal for full responses from HPC.*

- 22/02729/HSE, Tewdric House Westridge Highclere- Response sent 12/10/22: **No objection**
- 22/02737/ROC Hylands Mount Road Highclere- Response sent 12/10/22: **No objection**
- 22/02890/HSE Westridge Oaks Star Lane Highclere- Response sent post meeting- **No Objection**
- 21/03394/OUT Watermill Bridge- Response sent 04/11/22: **Objection**
- 22/02752/FUL Parcel of Land North of Plantation Cottage Westridge- Mr and Mrs Bowden provided a detailed overview of their application and answered questions from the council. The land is designated for agricultural use and the owners have not applied for change of use.  
Response sent post meeting- **Objection**

## 8. 53/22 Lengthsman

Identified tasks:

1. 2 stiles on Brenda Parker Way/Highclere Estate (details from Cllr Stoker).
2. Creating a gully to remove overflow rainwater at bridge on Mount Road.

**Action:** Clerk to take pictures of gully area on Mount Road and send to Lengthsman for action on 08 December.

## 9. 54/22 Roads and Transport

**SID: Latest data**

The Clerk has posted the latest data from the SID placement on the A343 near Rutherford Close. It is on the website [here](#). Data shows that, for the period and location covered by this report, the vast majority of road users stick to the speed limit.

## 10. 55/22 Footpaths

There is a new contact for Hampshire Rangers. Cllr Stoker will map out location of stiles that could be converted to gates (on the Highclere Estate) to discuss with the landowner and Hampshire Rangers.

**Action:** Cllr Stoker to map out location of stiles that could be converted to gates.

## 11. 56/22 Finance update

The Clerk presented the following items for payment for November:

|           |                            |                                      |   |       |
|-----------|----------------------------|--------------------------------------|---|-------|
| 9-Nov-22  | Hall Hire                  | Westridge Studio HPC Meeting 8/11/22 | £ | 15.00 |
| 9-Nov-22  | IT incl payroll, Microsoft | Red76 Oct invoice 4633               | £ | 14.00 |
| 9-Nov-22  | VAT                        | Red76 Oct invoice 4633               | £ | 2.80  |
| 28-Oct-22 | Clerk's expenses           | Ionos                                | £ | 5.00  |
| 28-Oct-22 | VAT                        | Ionos                                | £ | 1.00  |

|           |                      |              |                        |
|-----------|----------------------|--------------|------------------------|
| 27-Nov-22 | Clerk's salary       |              | £ 760.77               |
| 27-Nov-22 | Litter Warden salary |              | £ 488.35               |
| 27-Nov-22 | PAYE                 | HMRC Month 8 | £ 234.72               |
| 27-Nov-22 | Pension contribution | Royal London | £ 71.60                |
|           |                      |              | <b>£</b>               |
|           |                      |              | <b>Total: 1,593.24</b> |

With current projections to the end of the financial year, HPC is on track to underspend (62% of the budget). This is, in a large part, due to the limited capacity of the PC to undertake specific projects, as councillors are all working on planning application responses. It is expected that, once numbers of councillors are increased again, replacing those who have resigned, projects will re-commence and this will correspond with increased spending.

Bank balance at the end of the year estimated to be approximately £36,000. This projection will impact the precept decision in January 2023.

**12. 57/22 Correspondence Received**

The Clerk has received an enquiry on the Council's thoughts on solar panels. The Clerk will respond. Further advice can be found here: <https://www.basingstoke.gov.uk/article4advice>

**13. 58/22 Items to take forward to subsequent meeting:**

Standard items; Litter Warden update.

**14. 59/22 Date of next Meeting** Tuesday 13<sup>th</sup> December, 7:30pm, Westridge Studio.

Signed \_\_\_\_\_ Position \_\_\_\_\_ Date \_\_\_\_\_

**Actions from 08 November 2022 Meeting**

| Number | Action   | Person      |
|--------|--|-------------|
| 53/22  | Clerk to take pictures of gully area on Mount Road and send to Lengthsman for action on 08 December. | Clerk       |
| 55/22  | Cllr Stoker to map out location of stiles that could be converted to gates.                          | Cllr Stoker |

**Neighbourhood Plan report, Colin Wall**

[Highclere Neighbourhood Plan – Progress update – November 8<sup>th</sup> 2022](#)

*JPP Appeal and Plan Development*

Little further action waiting for JPP result. However, I have received some helpful info in the Locality (NP quango) newsletter. It has been noted that many Inspectors of NPs take a very positive view of "short" NPs – less than 50 pages. Those of you who have read (or seen) the St Mary Bourne NP may remember that it weighed in at a meagre 28 pages although

admittedly it had no policies for nominated housing sites. There are others referenced which did but the common theme is that they avoid any policy whose ethos is already dealt with by either the Local Plan or, indeed the NPPF.

As a result, I have undertaken a rapid review of our objectives and the latest policy level draft NP to identify those of our objectives which are largely or wholly catered for by specific LP policies or NPPF guidelines. Only 5 (five) of our 17 objectives were not catered for in that analysis. This may therefore facilitate a shorter path to the conclusion of our work and the SG will be discussing it among ourselves and with our consultants whether or not the JPP Appeal goes our way.