



## Minutes of the Highclere Parish Council Meeting

### Westridge Studio

Tuesday 10 January 2023 at 7.30pm

**Members Present:** Cllr Norton (Chairman), Cllr Leeson, Cllr York, Cllr Dierks, Cllr Stoker

**In attendance:** Cllr Falconer

**Clerk:** Amy White

The Chairman, Brad Norton welcomed everyone to the meeting.

**1. 75/22 Apologies for Absence**

No apologies received from Cllr Thacker.

**2. 76/22 Declarations of Interest**

None.

**3. 77/22 To agree Minutes of meeting held on 13 December 2022**

The Minutes of 13 December 2022 were agreed as a true record and signed by the chairman.

**4. 78/22 Update on actions from 13 December 2022**

Number	Action	Person
55/22	Cllr Stoker to map out location of stiles that could be converted to gates. <b>Not actioned</b> . To move to Feb meeting.	Cllr Stoker
67/22	Clerk to liaise with Speedwatch team regarding compiled data. Clerk to write up findings so far and post on website regarding completion of CFI project and SID recorded data before and after the implementation of the CFI road additions, to determine the impact on speeds of these improvements. <b>In progress</b> , Clerk liaising with Brian Harling, CSW lead.	Clerk
69/22	The Clerk will ensure the Litter Warden signs the new Health & Safety agreement; consideration to be given to ordering the required high visibility clothing for the Litter Warden, so it is available to be used. <b>Actioned</b> - Clerk has sent the updated agreement to D McClelland to sign.	Clerk

**5. 79/22 Reports from County and Borough Councillors**

Cllr Falconer reported that there is very little progress on the Watermill Bridge application.

**6. 80/22 Recent Planning Applications (comments in bold):**

Please see [the Basingstoke and Deane portal](#) for full responses from HPC.

All applications received by HPC are up to date from the December meeting.

**Action:** Cllr Leeson will enquire on an alcohol licence application received at Basingstoke from a premise in Highclere.

**7. 81/22 Neighbourhood Plan update**

No update whilst still awaiting the JPP Appeal decision (due 30 November 2022).

**Action:** Cllr Norton to contact Colin Wall regarding the current NP status

**8. 82/22 Roads and Transport**

**SID:** The Clerk has created a new SID schedule up to May 2023 and sent it to Premier Grounds.

The A343 from Wash Water to Highclere is in a very poor state of repair, with chunks of tarmac on the side of the road.

**Action:** Clerk to log the A343 road issues on HCC website and add to website and Facebook page to encourage community to log issues.

**9. 83/22 Footpaths**

The Chairman of East Woodhay Parish Council has commented on the issue of the kissing gate and bridge on footpath 737 where it is flooded during the winter and hard to pass through.

**Action:** Cllr Stoker to contact Hampshire Rangers/HCC about the danger of the bridge and water flow.

**10. Westridge project proposal**

No update until next meeting.

**11. 84/22 Finance update**

The Clerk presented the following items for payment for January:

10-Jan-23	Clerk's salary	Includes new hourly rate and backpay to April 2022	£ 897.52
10-Jan-23	PAYE	HMRC Month 10	£ 292.88
10-Jan-23	Pension contribution	Royal London DD	£ 71.60
10-Jan-23	Litter Warden salary		£ 487.75
10-Jan-23	Clerk's expenses	Ionos 203034172261	£ 5.00
10-Jan-23	VAT	Ionos 203034172261	£ 1.00
27-Dec-22	IT incl payroll, Microsoft	Red76 Oct invoice 5032	£ 14.00
27-Dec-22	VAT	Red76 Oct invoice 5032	£ 2.80
10-Jan-23	Hall Hire	Westridge Studio HPC Meeting 10/01/23	£ 15.00
10-Jan-23	Chairman's allowance	Red House Xmas drinks	£ 77.75

**Total: £ 1,865.30**

The draft budget is still the same as that which was proposed at the December meeting.

**Precept: *Based on the draft budget, the council agreed to a 4% increase to the precept, which will be an actual increase of £1.28 per band D household for year 2023/24.***

**2021/2022 Precept**

Precept Amount	Band D properties	Contribution per property
£23,165.00	763.6	£30.34

**2022/2023 Precept**

Precept Amount	Band D properties	Contribution per property
£24,092.00	768.7	£31.34

**2023/2024 Precept @ 4% increase**

Precept Amount	Band D properties	Contribution per property
£25,056.00	768.2	£32.62

12. **85/22 Westridge- project proposal**  
To be taken forward to next meeting.
13. **86/22 Items to take forward to subsequent meeting:**  
Westridge project proposal.
14. **87/22 Date of next Meeting Tuesday 7<sup>th</sup> February, 7:30pm, Westridge Studio.**

Signed \_\_\_\_\_ Position \_\_\_\_\_ Date \_\_\_\_\_

**Actions from 10 January 2023 Meeting**

Number	Action	Person
<b>80/22</b>	Cllr Leeson will enquire on an alcohol licence application received at Basingstoke from a premise in Highclere.	<b>Cllr Leeson</b>
<b>81/22</b>	Cllr Norton to contact Colin Wall regarding the current NP status	<b>Cllr Norton</b>
<b>82/22</b>	Clerk to log the A343 road issues on HCC website.	<b>Clerk</b>
<b>83/22</b>	Cllr Stoker to contact Hampshire Rangers/HCC about the danger of the bridge and water flow.	<b>Cllr Stoker</b>
<b>55/22</b>	Cllr Stoker to map out location of stiles that could be converted to gates. <b>Not actioned</b> . To move to Feb meeting.	<b>Cllr Stoker</b>