



Minutes of the Highclere Parish Council Meeting

Highclere Village Hall

Tuesday 07 February 2023 at 7.30pm

Members Present: Cllr Norton (Chairman), Cllr Leeson, Cllr York, Cllr Stoker

In attendance: Cllr Falconer

Clerk: Amy White

The Chairman, Brad Norton welcomed everyone to the meeting. Cllr Dierks has decided to resign with immediate effect. The Parish Council thanks her for all of her work.

1. 88/22 Apologies for Absence

No apologies received from Cllr Thacker.

2. 89/22 Declarations of Interest

None.

3. 90/22 To agree Minutes of meeting held on 10 January 2023

The Minutes of 10 January 2023 were agreed as a true record and signed by the chairman.

4. 91/22 Update on actions from 10 January 2023

Number	Action	Person
55/22	Cllr Stoker to map out location of stiles that could be converted to gates. Actioned- see item 9.	Cllr Stoker
80/22	Cllr Leeson will enquire on an alcohol licence application received at Basingstoke from a premise in Highclere. Actioned- licence was a renewal, mitigating the Council's concerns.	Cllr Leeson
81/22	Cllr Norton to contact Colin Wall regarding the current NP status. Actioned, see item 7.	Cllr Norton
82/22	Clerk to log the A343 road issues on HCC website. Actioned but no update from HCC.	Clerk
83/22	Cllr Stoker to contact Hampshire Rangers/HCC about the danger of the bridge and water flow. Actioned- see item 9.	Cllr Stoker

5. 92/22 Reports from County and Borough Councillors

The Local Plan will not be complete until 2025. Cllr John Izett is standing for re-election at the elections to be held in May 2023.

6. 93/22 Recent Planning Applications (comments in bold):

Please see [the Basingstoke and Deane portal](#) for full responses from HPC.

- 22/03375/FUL Highclere Castle, Estates Office (Response sent 30/01/23: **No objection**)
- T/00538/22/TPO Honeyway House Tubbs Lane (Response sent 14/12/22: **No objection**)
- 22/03079/FUL Land At OS Grid Ref 443741 161269 Mount Road (Third response sent 30/01/23: **Objection**)
- 23/00080/PIP at Horris Farm Oakley Lane Wash Water (Response sent 30/01/23: **Objection**)

7. 94/22 Neighbourhood Plan update

The Clerk has shared the East Woodhay Neighbourhood Plan (This will be 'made' on 15 February 2023) with the Highclere NP team. There is a strategy meeting in late February and Cllr York and Stoker will encourage the team to push forward, as this will help support the council in its responses to planning applications. Cllr Norton reiterated the financial support HPC can provide to the NP team.

8. 95/22 Roads and Transport

SID- latest histogram data can be found [here](#). Brian Harling of Community Speedwatch will restart their observations in March and then a joint newsletter will be produced.

9. 96/22 Footpaths

The Clerk has sent in pictures and a video of the problem kissing gate and bridge at footpath 737 to the new Hampshire Ranger, Corinne Davis-Cooke. The previous ranger has been out to inspect the issue and noted that the stream running underneath the bridge is full of overgrowth and that she would contact the landowners to encourage them to clear it. Cllr Norton will speak to one of the landowners too.

Action: Cllr Norton to speak to landowner of stream running alongside path 734 off Pantings Lane to discuss clearing the stream to improve water flow.

Clerk to contact other landowner to discuss.

Cllr Stoker noted that there is no need for action for any stiles at the moment- footpath 8 stile area has been cleared by Highclere Estate.

10. 97/22 Westridge project proposal

Cllr York presented some project ideas from Westridge to transform the outside area. HPC confirmed that £5000 is ringfenced within the 23/24 budget for this project.

11. 98/22 Penwood

The Clerk has received correspondence from a Penwood resident about lack of information available for what is going on in the Parish. A discussion was had on how to engage Penwood. This will be an agenda item at the next meeting.

Action: Cllr Norton to send a reply to Penwood resident asking for ideas/support on how to better engage Penwood.

12. 99/22 Litter Warden Update

The Litter warden has broken his ankle and will be off work until mid March.

13. 100/22 Finance update

The Clerk presented the following items for payment for February:

27-Feb-23	Clerk's salary		£ 773.68
27-Feb-23	PAYE	HMRC Month 11	£ 240.97
27-Feb-23	Pension contribution	Royal London DD	£ 71.60
27-Feb-23	Litter Warden salary		£ 487.75
8-Feb-23	Clerk's expenses	ICO data protection fee, Ionos 20304610957	£ 45.00
8-Feb-23	VAT	Ionos 20304610957	£ 1.00
8-Feb-23	IT incl payroll, Microsoft	Red76 Jan invoice 5270	£ 14.00
8-Feb-23	VAT	Red76 Jan invoice 5270	£ 2.80
8-Feb-23	Queens Jubilee	Payment to Highclere Society for Jubilee purchases (see receipts). Underspend of £80	£ 920.00
Total:			£ 2,556.80

Bank Balance

31/01/23:

Community £3,605.09
Business £38,782.66

14. 101/22 Items to take forward to subsequent meeting:

Ideas to engage Penwood.

15. 102/22 Date of next Meeting Tuesday 14th March, Westridge Studio 7:30pm.

Signed _____ Position _____ Date _____

Actions from 07 February 2023 Meeting

Number	Action	Person
96/22	Cllr Norton to speak to landowner of stream running alongside path 734 off Pantings Lane to discuss clearing the stream to improve water flow. Clerk to contact other landowner to discuss.	Cllr Norton, Clerk
98/22	Cllr Norton to send a reply to Penwood resident asking for ideas/support on how to better engage Penwood.	Cllr Norton